

**TOWN OF BALDWIN  
TOWN BOARD MEETING  
MARCH 13, 2019**

**THIS REGULAR MEETING** of the Town of Baldwin was called to order at approximately 6:00 p.m. by Supervisor Purvis. Those present were Councilman Sherwood, Councilman Steiner, Councilwoman Purvis and Councilman Collins.

Also present was Faith Marmor, Paul Tillotson, Robin Rosekrans and Terie Huseby.

**PUBLIC COMMENTS**

There were no public comments.

**COUNTY LEGISLATURE**

There was no County Legislature report.

**MINUTES**

A Motion was made to accept the February 13, 2019 Town Board Meeting Minutes with the change requested that Councilwoman Purvis's vote concerning the Permit Fees and Resolution No. 19-2019 (2R-2019) be changed to Nay (abstained from voting), by Councilman Collins, seconded by Councilman Sherwood, All Ayes.

A Motion was made to accept the February 13, 2019 Public Hearing Minutes by Councilman Steiner, seconded by Councilman Collins, All Ayes.

**TOWN OF BALDWIN**  
**INCOME AND EXPENDITURES**  
**FEBRUARY 2019**

**INCOME:**

<b>GENERAL FUND</b>	<b>\$ 10,851.03</b>
<b>HIGHWAY FUND</b>	<b>\$ <u>3.28</u></b>
<b>TOTAL</b>	<b>\$ 10,854.31</b>

**EXPENDITURES:**

<b>GENERAL FUND</b>	<b>\$ 89,062.52</b>
<b>HIGHWAY FUND</b>	<b>\$ 21,048.16</b>
<b>TRUST AND AGENCY</b>	<b>\$ <u>968.45</u></b>
<b>TOTAL</b>	<b>\$ 111,079.13</b>

# TOWN CLERK'S MONTHLY REPORT

TOWN OF BALDWIN, NEW YORK

FEBRUARY, 2019

TO THE SUPERVISOR:

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Pursuant to Section 27, Subd 1 of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the month stated above, excepting only such fees and moneys the application and payment of which are otherwise provided for by Law:

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A1255	<u>1</u>	CERTIFIED COPIES	<u>10.00</u>	
		<b>TOTAL TOWN CLERK FEES</b>		<b>10.00</b>
A2544	<u>6</u>	DOG LICENSES	<u>51.00</u>	
		<b>TOTAL A2544</b>		<b>51.00</b>
A2555	<u>1</u>	BUILDING PERMITS	<u>15.00</u>	
		<b>TOTAL A2555</b>		<b>15.00</b>

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\$ 76.00

## HIGHWAY REPORT

Paul Tillotson reported that the Highway Department has been sanding and plowing a lot, a lot of little storms throughout the month. They did good with their sand, have probably close to 800 ton still.

The Highway Department went up on Hugg Road and cut some trees down next to Joe Rhodes as there were some big pine trees hanging over the road. He asked the Highway Department to come with the big loader and cut them down.

The Highway Department has been filling pot holes throughout the Town. They did the other side and were working on this side today. There was a little complaint concerning Ridge and Elston Hollow roads, but they filled those in several times this year and the ground is so soft it just pops out. If anyone hears of someone saying something, just give the Highway Department a call and they will get out there and fill them back in.

They have been doing some work on the trucks. They had to order a new fuel tank on the 1995 Volvo and Paul Tillotson called four Council Members concerning this. They did some air valves on the 2006 Volvo that went.

The riding lawnmower is in down at Vandusen and he will give them a call to come pick that up. He went down and looked at it, it is a really nice unit. Paul Tillotson asked the Board's permission to allow him to purchase a utility trailer to be able to move the mower from here to up on the hill to mow the cemetery. They can keep the zero turn, push mower, weed wacker, gas, etc. on the utility trailer. Before they always borrowed a trailer. He received three prices: 1. Lowes - \$1,699.00, 2. Nell's Tractor - \$2,195.00 (6x10) and \$1,700.00 (6x14, last year model, which has sold), and 3. Fayette Trailers - \$1,920.00 (6x10) and \$1,960.00 (6x12). The Fayette Trailers are well built. He would like to purchase the 6x12 trailer for \$1,995.00, \$1,960.00 price plus \$35.00 for a temporary tag because it is in Pennsylvania. This would be a wood deck trailer and the purchase would come out of his Brush and Weed Account.

A Motion was made in the form of a **Resolution No. 22-2019 (3R-2019)** to allow Paul Tillotson to purchase a 6x12 utility trailer from Fayette Trailers in the amount of \$1,995.00, by Councilman Sherwood, seconded by Councilman Collins, All Ayes.

The pump is bad on the pressure washer and it is going to cost \$1,200.00 for a new one. The washer is eight years old and this is the second time the pump went. The first time it was under warranty. This was purchased in 2011 and the pump went on 04/04/2014. He is looking at an eight year old washer for \$1,200.00. The coil in it is only recommend for three years and they are well over due for the heat coil on this machine. Paul Tillotson's input is that he would rather buy a new one instead of dumping \$1,200.00 into this and then all of the sudden we have another \$1,000.00 dumped into it in a month or two if the coil goes. He received prices: 1. Karcher - \$7,800.00, 2. Northern - \$2,700.00 with a two year warranty on limited parts, and 3. M-T-M - \$4,800.00 (same one currently have) with a warranty of three

years on coil, one year on electric motor and seven years on general pumps. The current pump they have now was \$4,375.00, the price did not jump up too much onto this unit. There was a question as to whether this could be shared through other facilities, however this cannot be done on a pressure washer. This washer is used every time trucks come in with salt, etc. There was also a question of whether there are any state bids for this, this has not been checked yet but on a pressure washer Paul Tillotson does not believe so. Paul Tillotson asked if they would get a kick back if traded in, which they might. It would be sold outright but probably very minimal, maybe \$200.00 to \$300.00. This purchase could come out of Account No.'s 5130.4 (Machinery), 5132.4 (Machinery Fund), and 5142.4 (Snow Removal), some out of each account. If the current washer was sold to purchase a new one, Paul Tillotson thought they probably would not get more than maybe \$800.00 because it is a used machine and because of the amount of years on the machine. Selling it outright, they may make a little more. Councilman Sherwood stated that maybe they put it up for surplus later in the year. Supervisor Purvis agreed. Councilman Sherwood was partly inclined to go with the \$1,200.00 fix and put it up for surplus later in the summer, and revisit this and get a new one when they know what the accounts look like. Councilman Steiner said they may lose a little bit with the repair but at least they get Paul Tillotson farther into the year to see where the accounts stand. Councilman Steiner asked if there would be any clearance on a pressure washer once the season is over and Paul Tillotson did not think so on the M-T-M model because most of the time there would be a 10 day wait, it has to be hauled in. The repair pump is just a phone call, they should have a pump there. Councilman Collins stated that he guessed he did not have much of an opinion either way.

After much discussion as to whether to fix the current pressure washer or to purchase a new one, A Motion was made in the form of a **Resolution No. 23-2019 (3R2-2019)** to have a new pump put on the current pressure washer in the amount of \$1,200.00, by Councilman Sherwood, seconded by Councilman Collins, All Ayes.

Paul Tillotson asked the Board to allow him to purchase 1,000 tons of Item 4 from Stermers. The price will be held as of right now for what they paid last year at \$8.00 per ton, \$8,000.00 total. This is to get them going once the weather breaks.

A Motion was made in the form of a **Resolution No. 24-2019 (3R3-2019)** to allow Paul Tillotson to purchase 1,000 tons of Item 4 from Stermers for the price of \$8.00 per ton, \$8,000.00 total, by Councilman Steiner, seconded by Sherwood, All Ayes.

#### **PUBLIC WELFARE AND SAFETY COMMITTEE REPORT**

Councilman Steiner stated that the smoke detector program is still ongoing. Get out and see some old neighbors while they can still get them free.

Councilman Collins stated that the Burn Ban is in effect, started March 14<sup>th</sup> or March 16<sup>th</sup>.

## **COMMUNITY APPRECIATION AND DEVELOPMENT REPORT**

Councilman Sherwood stated that he spread out contacts to our Senators, our Governor and even our Congressman concerning the internet, and only Congressman Reed got back to him. They will chase it down and get back to him. Councilman Collins stated that there were a lot of NYSEG trucks running around today. He is hoping for pole permits and not the tree trimming.

Supervisor Purvis stated that they had a meeting with a group for planning out Community Days which will be held May 11, 2019 combined with the Church. They are hoping to have a country type parade with some fire engines and whatever anyone wants to bring (four wheelers, dirt bikes, lawn mowers, tractors, etc.). There will be a chicken barbeque, bake sale, rummage sale, car show (hopefully some old cars). They need to get the word out as much as they can. There are a couple new guys at the Fire Department that were at the meeting and hopefully they push things along a little bit too. Councilman Steiner stated that he believed Josh said that they had 30 or 32 vendors already. They want to make it a thing that people look forward to and try to do every year.

Councilman Sherwood stated that he needs some ideas from Paul Tillotson on how to mount the donor plaque in the park. Paul Tillotson asked if they were going to put it on the fence or make a pedestal, to which Councilman Sherwood stated that he was thinking pedestal but wanted to bounce ideas off of Paul Tillotson. Paul Tillotson stated that they would work on to it. Councilman Sherwood stated this would be the last install for the park.

## **CITIZEN APPRECIATION REPORT**

No report was given.

## **CODE ENFORCEMENT REPORT**

Supervisor Purvis Stated that Marty Jerzak completed the State Report for 2018. It is Supervisor Purvis's understanding that the previous Code Enforcer did not do them for a couple years and he is not sure what they can do about that. He has to get a hold of the Department of Building and Standard Codes and see what they can do, he is not sure if they can do anything. He spoke with Marty Jerzak as to him doing these but he cannot do them as he was not with the Town at that time.

## **DOG CONTROL REPORT**

No report was given.

## **ASSESSOR REPORT**

Terie Huseby reported that the March 1<sup>st</sup> deadline is coming on and all renewed that were supposed to except for one. She is going to be working on permits now for the next couple weeks. She will mail out

change notices to everyone that had an assessment change this year. In the beginning of April, she will give Faith Marmor her Legal Notice for Tentative Roll. She will have dates by appointment. Supervisor Purvis asked for a couple forms for the Assessment Review as there have been some people that have asked him about this. Terie Huseby will bring a few forms for Supervisor Purvis. She stated that they cannot submit them until May 1<sup>st</sup>, but if they have documentation she can review before the deadline.

As to the Sexual Harassment Training tonight, she is required to take this class in Tioga County. She will give a certificate to Faith Marmor after completion of that training through Tioga County. Every year she will be getting a certificate for Sexual Harassment Training through Tioga County and will give it to the Town of Baldwin for their records.

### **OLD BUSINESS**

**SECTION 174, NO. 7 OF THE FIRE DISTRICT OFFICERS LAW** - Supervisor Purvis emailed and called the Town Attorney several times with no replies concerning this matter.

*This matter was tabled to the April 2019 Town Board Meeting.*

**SOLAR ORDINANCE AMENDMENT** - The Board will review the Solar Ordinance Amendment provided by the Planning Board and address it at next month's Board Meeting.

*This matter was tabled to the April 2019 Town Board Meeting.*

**INDEPENDENT AUDIT** - Supervisor Purvis emailed the Town Attorney regarding this matter and has not yet received a reply. Councilman Sherwood stated that he sent an email and that there is a gentleman out of Horseheads that does their books.

*This matter was tabled to the April 2019 Town Board Meeting.*

Councilman Sherwood commented that since this is the second, maybe the third, meeting on this issue and the Town's legal representation has not replied, then maybe they should look for another attorney. Supervisor Purvis commented that he was thinking the same thing. Councilman Collins stated that they talked about using who the Town of Erin uses. Supervisor Purvis will contact the Town of Erin.

*The issue of Town Attorney will be placed on the April 2019 Town Board Meeting Agenda.*

**BAR MEMBER POSITION** - Supervisor Purvis stated that he has talked to a few people but no one has been interested. They need to find someone by May. There is a course they would need to take. Councilman Steiner asked if they have put this in the Baldwin News and Councilwoman Purvis stated that it has not that she knows of. Councilman Steiner thought it might be a good idea to put it in the Baldwin News to get the word out on this position.

*This matter was tabled to the April 2019 Town Board Meeting.*

**NEW BUSINESS**

**TOWN WEBSITE** - Terie Huseby provided the contact information for the Town of Erin's website individual and Faith Marmor forwarded this information to the Board. Supervisor Purvis will contact the website individual for their appearance at the April 2019 Board Meeting.

*This matter was tabled to the April 2019 Town Board Meeting.*

**PAYMENT OF BILLS** - A Motion was made to pay the bills by Councilman Steiner, seconded by Councilman Sherwood, All Ayes.

**EXECUTIVE SESSION**

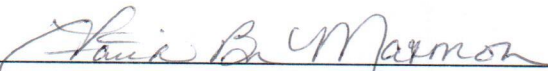
The Board did not go in to Executive Session.

**ADJOURNMENT**

A Motion was made to adjourn the meeting by Councilman Sherwood, seconded by Councilman Collins, All Ayes.

**THE NEXT MONTHLY BOARD MEETING WILL BE HELD ON APRIL 10, 2019 AT 6:00 P.M.**

Respectfully Submitted,

  
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Faith B. Marmor, Town Clerk