

**TOWN OF BALDWIN  
TOWN BOARD MEETING  
JANUARY 8, 2020**

**THIS REGULAR MEETING** of the Town of Baldwin was called to order at approximately 6:21 p.m. by Supervisor Purvis. Those present were Councilwoman Purvis, Councilman Steiner, Councilman Conklin and Councilman Sherwood.

Also present were Paul Tillotson, Faith Marmor, Becky Spencer, Robin Rosekrans, Joseph Spencer and Brian Hyland.

**PUBLIC COMMENTS**

Robin Rosekrans asked for a status update regarding billing and issues with getting bills paid on time.

Robin Rosekrans asked for a status update on the Town's Financial Reports and where the Bookkeeper is at with filing the financials with the State. Supervisor Purvis stated that Barb Harding is two years further ahead than she was. Ms. Rosekrans wanted to know if this would be a conflict for looking into the insurance through Tompkins County Consortium. Councilman Sherwood stated that Financial Reports will be looked at for the Consortium.

Becky Spencer asked who fixes the street lights when out. Paul Tillotson stated that NYSEG fixes the street lights.

Dean Smith lives on Ridge Road and he would like to know if the Town has any plans to fix Ridge Road properly as it is ridiculous, between holes and tires, ball joints, etc. Supervisor Purvis stated that the thaw did a number on the roads and then it snowed again. At this point, they probably can not do anything until Spring. Paul Tillotson stated that because of the amount of roadage and the budget, he is stretched thin. It is not just Mr. Smith's road, it is all of them. They try to do their best with what money they have. There was a question of whether there is money available through the state or grants. Paul Tillotson stated that they do have money through the State but to do that road, it would take three years with what money they get from the State. There are other roads in the town that have more population on them that they are trying to get up to where they should be. Councilman Steiner stated that he could show Mr. Smith more populated roads in the town that are way worse than Ridge Road. It is just the way country roads are, especially this time of year. Councilman Sherwood asked if there were problem areas that could be filled in to temporarily fix, to which Paul Tillotson stated that they planned on doing it today but got snow, but they will get to it.

**COUNTY LEGISLATURE**

Brian Hyland stated the levying assessment for taxes for the Town Fire District were at \$0.00 and this has been amended. This was because the information came in a different format. The amount has been updated and the Resolution amended. This amendment took place before tax bills were sent out. Faith

Marmor asked what they look at for this information and what the issue was as the Budgets were sent out. Brian Hyland stated that the issue was that the Budget came in a different format that was not recognized and no fault to the Town Clerk/Town.

As to the Casella monies, there is \$50,000.00 remaining this year and this is split up among 15 Legislatures. If there is any small project(s) that the Town would like done, he asked that something be put together a "business case", similar to the playground, and he can bring this forward.

### **MINUTES**

A Motion was made to accept the December 11, 2019 Town Board Meeting Minutes by Councilman Sherwood, seconded by Supervisor Purvis, All Ayes.

### **SUPERVISOR**

This past year, the total amount spent for lawyer fees was \$1,260.00 with a budget of \$5,000.00, so we saved almost \$3,800.00 over what was budgeted.

Supervisor Purvis stated that a window at the Town Hall needs to be replaced due to someone shooting a pellet gun that hit the window. Faith Marmor will contact Sprague regarding glass coverage for this matter.

### **TOWN CLERK**

Faith Marmor did print off annual reports for 2019 from General.

On Monday, 01/20/2020, Faith Marmor will be at the Town Hall in the morning to meet the computer guy to finish up the computers, loading programs, etc.. She will also be meeting the same day with someone from Twin Tier Imaging for the copier to be cleaned and looked at as the rollers on the top feed are not pulling papers through.

**TOWN OF BALDWIN**  
**INCOME AND EXPENDITURES**  
**DECEMBER 2019**

**INCOME:**

<b>GENERAL FUND</b>	<b>\$ 11,194.45</b>
<b>HIGHWAY FUND</b>	<b><u>\$ 70,657.76</u></b>
<b>TOTAL</b>	<b>\$ 81,852.21</b>

**EXPENDITURES:**

<b>GENERAL FUND</b>	<b>\$ 11,319.79</b>
<b>HIGHWAY FUND</b>	<b>\$ 26,923.03</b>
<b>TRUST AND AGENCY</b>	<b><u>\$ 1,006.86</u></b>
<b>TOTAL</b>	<b>\$ 39,249.68</b>

# TOWN CLERK'S MONTHLY REPORT

TOWN OF BALDWIN, NEW YORK

DECEMBER, 2019

TO THE SUPERVISOR:

PAGE 1

Pursuant to Section 27, Subd 1 of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the month stated above, excepting only such fees and moneys the application and payment of which are otherwise provided for by Law:

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A2544

21 DOG LICENSES

161.00

TOTAL A2544

161.00

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**TOWN OF BALDWIN**  
**CODE ENFORCEMENT OFFICE**  
**622 BRESSPORT, N CHEMUNG RD.**  
**LOWMAN, N.Y. 14861**  
**MONTHLY REPORT FOR December 2019**

**PERMITS ISSUED: 1**

**PERMITS DENIED: 0**

**FEEs RECEIVED: \$ 30.00**

**COMPLAINTS: 0**

**FOLLOW UP ON COMPLAINTS : 0**

**VIOLATIONS ISSUED: 0**

**TICKETS ISSUED: 0**

**CERTIFICATION OF OCCUPANCY / COMPLETION : 1**

**INSPECTIONS : 1**

**911 ADDRESSES ISSUED : 1**

**CODE ENFORCEMENT OFFICER**  
**Martin Jerzak**

## **HIGHWAY**

Paul Tillotson reported that the Highway Department has been plowing and sanding as needed.

The Highway Department removed trees in the creek of Elston Hollow between boxes.

They had to put some stones on Lockwood Run and Tuthill Road due to soft spots. This year is going to be hard on all roads due to freezing and thawing. The Highway Department is going to have to purchase more stones to be ready.

Paul Tillotson reported that the new backhoe is coming along on prices. John Deere is at \$96,996.62, CAT is at \$112,488.00, Case is at \$96,908.63 and JCB is at \$94,500.00. He will be going to the Bank this month to see what pricing will be, hopefully for the Town Board February meeting. JCB is going to bring in the same size backhoe for the Highway Department to use/demonstrate for a week. They already went to Five Star to try that Backhoe.

## **PUBLIC WELFARE AND SAFETY COMMITTEE**

Councilman Steiner reported again that the smoke detector program is over. Nothing more for this year at this time.

## **HEALTH INSURANCE COMMITTEE**

Councilman Sherwood stated that Sprague and Brown & Brown will be coming to the February meeting. They are putting information together to show the Board a couple different options. It is too early in the year for the Tompkins County Consortium 2021 rates (the average is 5% or less increases).

## **COMMUNITY APPRECIATION AND DEVELOPMENT**

Councilman Sherwood reported that things are starting to move along. There are five poles with discrepancies. Once all pole issues are settled, the Charter will clear access within 60 days. Brian Hyland stated that the Communications Director for the County is a good contact. Councilman Sherwood stated that there may be a second avenue for a second build out for those not covered on the first block.

## **CODE ENFORCEMENT**

Supervisor Purvis would like more detailed reports each month from the Code Enforcement Officer. He would like names and addresses of individuals getting permits, information on complaints, any action taken. This way if anyone contacts him regarding an issue, he is more aware of the circumstances. Councilman Sherwood stated that he would stipulate though that he thinks Supervisor Purvis is setting up just a little bit of bait to down the road say that the report was not detailed enough and he believes we ought to tread carefully there - this is a lot of stuff that the Supervisor is asking. He will agree with Supervisor Purvis in that they need more detail in the reports, but if the information is available where

he can go in the Code Officer's cabinet and put out for a certain month, there is all the information. Supervisor Purvis stated that he is not asking for anything more than the other ones are providing anyway. Councilman Steiner said that he did not mean for it to be bait, but that Supervisor Purvis better make sure that he has a paperwork trail. He believes it is ok for Supervisor Purvis to ask for detailed reports. Councilman Sherwood stated that as long as this is not going to be picked over with a fine-tooth comb and used six (6) months later to say the reports were insufficient and I do not like you anymore or I don't like you further. Supervisor Purvis stated that he was blind-sided three different times last year and he would like to not be blind-sided, and if the information is provided to him that it would probably prevent this. Councilman Sherwood stated that if it is not in the meantime that Supervisor Purvis should say that he is not aware and does not have all the details, let me talk to "so and so", and he will get back to them - this way Supervisor Purvis is not blind-sided. Councilman Steiner stated that this is part of doing business; people complaining is part of the job, and this is not getting blind-sided. Supervisor Purvis again reiterated that if the Code Enforcement Officer would put more detailed reports together so he has an idea of what is going on, this would go a long ways in keeping him filled in on things. The Board continued briefly with discussion on this matter and ultimately determined that more detailed reports would be given each month, with names/addresses, permit given, action, etc. *See the Organizational Meeting Minutes for exact wording on reports from the Code Officer.*

#### **ASSESSOR**

No report was given.

#### **OLD BUSINESS**

**ARTICLE 26 AGREEMENT** - There has been an agreement worked out with the County concerning Article 26, however Supervisor Purvis will be attending a Meeting with the County Executive on 01/14/2020 regarding this matter. *This matter was tabled to the February 2020 Meeting.*

**SEXUAL HARASSMENT TRAINING / COMPLIANCE OFFICERS FOR 2020** - Supervisor Purvis stated that he is looking to have the annual Sexual Harassment Training at the end of the March 2020 Town Board Meeting. He will contact all Town Employees/Officials. He has left a message with Taylor Lance from the County regarding the training. There was mention that Patrick Collins is certified to teach this training. Supervisor Purvis will contact Patrick Collins on this issue. *This matter was tabled to the February 2020 Town Board Meeting for any further developments.*

**TOWN JUSTICE COURT CLERK** - Councilman Steiner stated at the last meeting that there was mention of the possibility of a Court Clerk for the newly elected Town Justice. Councilman Sherwood spoke with Barb Harding and she said the Town does not have enough cases and there is no money in the Budget. The Board determined that there was no money in the budget for a Court Clerk and there is no reason that the Town Justice cannot do the work himself due to the minimal amount of court cases in the Town of Baldwin. Supervisor Purvis will contact Joseph Spencer to advise him on this issue.

**NEW BUSINESS**

**PAYMENT OF BILLS** - A Motion was made to pay the bills by Councilman Steiner, seconded by Councilman Sherwood, All Ayes.

**EXECUTIVE SESSION**

A Motion was made to go into Executive Session by Supervisor Purvis, seconded by Councilman Steiner, All Ayes.

A Motion was made to go out of Executive Session by Councilman Sherwood, seconded by Councilman Conklin, All Ayes.

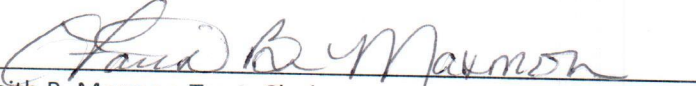
A Motion was made to go back into the regular meeting by Supervisor Purvis, seconded by Councilman Sherwood, All Ayes.

**ADJOURNMENT**

A Motion was made to adjourn the meeting by Councilman Sherwood, seconded by Councilman Conklin, All Ayes.

**THE NEXT MONTHLY BOARD MEETING WILL BE HELD ON FEBRUARY 12, 2020 AT 6:00 P.M.**

Respectfully Submitted,

  
Faith B. Marmor, Town Clerk