

**TOWN OF BALDWIN  
TOWN BOARD MEETING  
DECEMBER 9, 2020**

**THIS REGULAR MEETING** of the Town of Baldwin was held at the Baldwin Volunteer Fire Department and called to order at approximately 6:00 p.m. by Supervisor Purvis. Those present were Councilman Steiner, Councilman Conklin, Councilman Sherwood and Councilwoman Purvis.

Also present were Faith Marmor, Paul Tillotson, Robin Rosekrans and Nicole Cervoni (Sprague).

**PUBLIC COMMENTS**

There were no public comments.

**COUNTY LEGISLATURE**

The County Legislature was not in attendance. No report was given.

**MINUTES**

A Motion was made to accept the 11/04/2020 Public Hearing Minutes by Councilman Sherwood, seconded by Councilman Steiner, All Ayes.

A Motion was made to accept the 11/04/2020 Town Board Meeting Minutes by Councilman Conklin, seconded by Councilman Sherwood, All Ayes.

**TOWN OF BALDWIN**  
**INCOME AND EXPENITURES**  
**NOVEMBER 2020**

**INCOME:**

<b>GENERAL FUND</b>	<b>\$ 2,067.33</b>
<b>HIGHWAY FUND</b>	<b>\$ <u>1.65</u></b>
<b>TOTAL</b>	<b>\$ <u>2,068.98</u></b>

**EXPENDITURES:**

<b>GENERAL FUND</b>	<b>\$ 11,161.78</b>
<b>HIGHWAY FUND</b>	<b>\$ 28,437.52</b>
<b>TRUST AND AGENCY</b>	<b>\$ <u>981.35</u></b>
<b>TOTAL</b>	<b>\$ <u>40,580.65</u></b>

# TOWN CLERK'S MONTHLY REPORT

TOWN OF BALDWIN, NEW YORK

NOVEMBER, 2020

TO THE SUPERVISOR:

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Pursuant to Section 27, Subd 1 of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the month stated above, excepting only such fees and moneys the application and payment of which are otherwise provided for by Law:

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A2544

10 DOG LICENSES

75.00

TOTAL A2544

75.00

## TOWN CLERK

There was a brief discussion as to the Verizon MIFI devices the Town currently has and Faith Marmor not needing the one at her house for Town Clerk work once she receives Haefele service at her house. The Town Board agreed that the amount paid each month (\$40.00) for the current MIFI device could be reimbursed to the Town Clerk for home internet use.

## HIGHWAY

Paul Tillotson reported that he called in for more sand from Austin's.

The Highway Department has been helping the City pick up leaves.

New brakes were put on the six-wheeler, brakes, canisters and drums - went right straight through it.

They have been filling pot holes throughout the Town.

Paul Tillotson called three Council Members on December 1, 2020 about ordering some tires for the 2006 truck, summer tires. Since money is in the budget, the Council Members he spoke to said to go ahead and get them. They are on order and hopefully will come in a couple weeks.

There has been a couple small snow storms so far this year.

Paul Tillotson stated that the Town's fuel through Griffith has been cancelled because they are not on State contract anymore. He called around to shop for fuel oil for the Town. He decided to go with ColdIron and by doing so is saving the Town money.

The Highway Department has been doing some clean up work. They took the old box down and a couple loads of pipes, almost \$2,000.00 in checks from this. They still have another three loads and are figuring probably close to \$4,000.00 coming back to the Town. Paul Tillotson gave an envelope to Faith Marmor with checks from scrap to have Barb Harding deposit. There was a brief discussion as to where this money should be deposited, with the overall consensus being that this money should go back into the Highway Fund. Faith Marmor will have Barb Harding contact Paul Tillotson before depositing these checks.

Paul Tillotson would like to rent a mower with a boom and brush head for one month and by April 1<sup>st</sup>. For renting this, the cost would be \$5,400.00. A Motion was made in the form of a **Resolution 29-2020 (12R-2020)** to allow Paul Tillotson to rent a mower with a boom and brush head next year in the amount of \$5,400.00 by Councilman Sherwood, seconded by Councilman Conklin, All Ayes.

## **PUBLIC WELFARE AND SAFETY COMMITTEE**

Nothing new to report.

## **COMMUNITY APPRECIATION AND DEVELOPMENT**

Councilman Sherwood stated that the internet work is moving. There are people getting boxes put on for install work. The owner is currently quarantining and one guy as of last week, due to COVID. He has hit a wall with unserved areas.

There was a brief discussion as to internet for the Town Hall and the possibility of children in the town without internet using the Town Hall's internet for schoolwork. Faith Marmor will be checking with Brad Zehr as to whether cyber security insurance would be recommended for this purpose and Nicole Cervoni will be giving the Town a quote for same.

## **ANIMAL CONTROL**

No report was given.

## **ASSESSOR**

The Assessor was not in attendance. No report was given.

**TOWN OF BALDWIN**  
**CODE ENFORCEMENT OFFICE**  
**622 BRESSPORT, N CHEMUNG RD.**  
**LOWMAN, N.Y. 14861**  
**MONTHLY REPORT FOR November 2020**

**PERMITS ISSUED: 0**

**PERMITS DENIED:0**

**FEES RECEIVED:**

**COMPLAINTS: 0**

**FOLLOW UP ON COMPLAINTS : 0**

**WARNING VIOLATIONS ISSUED: 1**  
**TICKETS ISSUED: 0**

**CERTIFICATION OF OCCUPANCY / COMPLETION : 1**

**INSPECTIONS : 2**

**911 ADDRESSES ISSUED : 0**

**CODE ENFORCEMENT OFFICER**  
**Martin Jerzak**

**NOTE : Winter Hours will be as needed or called**

### **OLD BUSINESS**

There was no Old Business to discuss.

### **NEW BUSINESS**

**NYMIR Commercial Insurance Renewal for 2021** - Nicole Sprague handed out a commercial insurance overview and went over it with the Board. This insurance went up 2.5% and this is due to the addition of the new backhoe. The Board currently does not have cyber security insurance and this may be something the Town would want. Please refer to Community Appreciation and Development for more detail on this matter. Faith Marmor was given an invoice and coverage page. The Binder is no longer being issued by NYMIR, however Nicole will email a copy of the Binder to Faith Marmor for Town reference/use.

**PAYMENT OF BILLS** - A Motion was made to pay the bills by Councilman Sherwood, seconded by Councilman Conklin, All Ayes.

### **EXECUTIVE SESSION**

A Motion was made to go into Executive Session by Councilman Sherwood, seconded by Councilman Conklin, All Ayes.

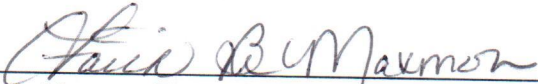
A Motion was made to go out of Executive Session by Councilman Sherwood, seconded by Councilman Conklin, All Ayes.

### **ADJOURNMENT**

A Motion was made to adjourn the meeting by Councilman Sherwood, seconded by Councilman Conklin, All Ayes.

**THE NEXT MONTHLY BOARD MEETING WILL BE HELD AT THE BALDWIN VOLUNTEER FIRE DEPARTMENT ON JANUARY 13, 2020 IMMEDIATELY FOLLOWING THE ORGANIZATIONAL MEETING BEGINNING AT 6:00 P.M.**

Respectfully Submitted,



Faith B. Marmor, Town Clerk