

**TOWN OF BALDWIN
TOWN BOARD MEETING
AUGUST 14, 2024**

THIS MONTHLY MEETING of the Town of Baldwin was held at the Town of Baldwin Town Hall and called to order at approximately 6:00 p.m. by Supervisor Purvis. Those present were Councilwoman Purvis, Councilman Wolcott, Councilman Smith and Councilman Collins.

Also present were Faith Marmor, Paul Tillotson, Anna Pirro, Joe Donovan, Robin Rosekrans and Paul Steiner.

PUBLIC COMMENTS

Robin Rosekrans wanted to thank EMS.

LEGISLATURE

He spoke briefly on the No Camping in the City rule/law that is looking to be passed.

The Fair was good this year, better than it has been. They are planning on running the Fair five days next year.

MINUTES

A Motion was made to accept the 7/10/24 Town Board Meeting Minutes with no changes by Councilman Collins, seconded by Councilman Wolcott, All Ayes.

TOWN SUPERVISOR

The Supervisor report is attached to these Minutes.

The Town Hall flooded from the storm, 2" to 3", mud through rooms, damaged a lot of records. Councilwoman Purvis cleaned for two days. Paul Tillotson was the first to notice. Barb Harding asked if the Town Board ever passed the LGS-1 - Retention of Records as this would allow for only 6 years of records/returns needed to be kept/provided for any purpose, as she believes this would be helpful to pass due to the flooding and damage of some records. A Motion was made in the form of a **Resolution 22-2024 (8R-2024)** to adopt the *Retention and Disposition Schedule for New York Local Government Records (LGS-1)* by Councilman Collins, seconded by Councilman Wolcott, All Ayes. *A copy of this Resolution is attached to these Minutes as well as retained by the Town Clerk files.*

We received the Board of Elections 2025 estimate of \$3,370.00. A copy will be given to Barb Harding. We received a Summer Storm email from Chemung County. New York is seeking Federal Assistance for costs incurred from the severe weather events on July 15, 2024. We will keep tabs on this.

TOWN CLERK

The Town Clerk report is attached to these Minutes.

A free rabies clinic was offered on 8/01/24 at the Town of Chemung. This was placed on the website for residents.

Faith Marmor will be ordering a new mailbox for the Town Hall outdoor wall by the main entrance. The cost is approximately \$85.00. She requested approval from the Board for this mailbox to be shipped to her house to be sure it was delivered as the Highway Department is busy this time of year and may not be out back to receive a package and there is no one at the Town Hall full time. The Board approved, All Ayes.

2025 Budget requests were submitted by email to the City of Elmira for Animal Control and to the Chemung County Treasurer's Office, requesting an estimate or amount for budget purposes prior to the October Town Board Meeting if possible.

The Chemung County Fair free admission tickets availability by the Town Clerk and Fire Department was placed on the website per Councilman Wolcott's request.

The SAM registration (Federal Grant Program) was updated for another year.

The Town Clerk will be on vacation the week of August 26, 2024. This information will be placed on the Town's website and main entrance of Town Hall.

HIGHWAY

The Highway Report is attached to these Minutes.

The heater, which also runs the air conditioning unit, at the Town Hall has not been working. Paul Tillotson stated problems with getting parts for this unit as it is 22 years old. The Board may want to consider putting money aside for a new heater for the Town Hall. He will look into pricing for a new unit through Mike's Heating and Air, Bills and HEP.

PUBLIC WELFARE AND SAFETY COMMITTEE

There is nothing to report at this time

HELP YOUR NEIGHBOR COMMITTEE

There is nothing to report at this time.

CODE ENFORCEMENT

The Code Enforcement report is attached to these Minutes.

ANIMAL CONTROL

No report was given.

ASSESSOR

No report was given.

SHERIFF

The Sheriff report is attached to these Minutes.

OLD BUSINESS

There was no Old Business to discuss.

NEW BUSINESS

PAYMENT OF BILLS - A Motion was made to pay the General Bills for July 2024 No. 102-110 in the amount of \$1,957.93 by Councilwoman Purvis, seconded by Councilman Smith, All Ayes. A Motion was made to pay the Highway Bills for July 2024 No. 105-123 in the amount of \$161,985.78 by Councilman Collins, seconded by Councilwoman Purvis, All Ayes.

EXECUTIVE SESSION

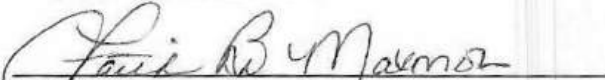
The Board did not go into Executive Session.

ADJOURNMENT

A Motion was made to adjourn the meeting by Councilwoman Purvis, seconded by Councilman Collins, All Ayes.

THE NEXT MONTHLY BOARD MEETING WILL BE HELD AT THE TOWN OF BALDWIN TOWN HALL ON SEPTEMBER 11, 2024 BEGINNING AT 6:00 P.M.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Faith B. Marmor". The signature is written in black ink and is positioned above a horizontal line.

Faith B. Marmor, Town Clerk

TOWN OF BALDWIN
INCOME AND EXPENITURES
JULY 2024

INCOME:

GENERAL FUND	\$ 14,684.77
HIGHWAY FUND	\$ <u> .84</u>
TOTAL	<u>\$ 14,685.61</u>

EXPENDITURES:

GENERAL FUND	\$ 9,722.08
HIGHWAY FUND	\$122,252.57
TRUST AND AGENCY	\$ <u>1,062.23</u>
TOTAL	<u>\$133,036.88</u>

TOWN CLERK'S MONTHLY REPORT

TOWN OF BALDWIN, NEW YORK

JULY, 2024

TO THE SUPERVISOR:

PAGE 1

Pursuant to Section 27, Subd 1 of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the month stated above, excepting only such fees and moneys the application and payment of which are otherwise provided for by Law:

A2544

3 DOG LICENSES

42.00

TOTAL A2544

42.00

Aug meeting

2024

1. We had to put some new stacks
at juster on 2006 Volvo truck new power
steering hose on 2017 truck
2. We stone & oil Hugs Rd and Hardscabble
Rd which was Chip's project. Add
McDowell, Grover, Murphy, and Elston Hollow Rd
Help from Co, City, Town of Elmira, Erin and Town of Chenango
3. Have been clean ditches on Oak Hill
Matthew and Braybrook
4. We help Town of Chenango with
some hauling
5. Town Hall water problem

TOWN OF BALDWIN
CODE ENFORCEMENT OFFICE
622 BRESSPORT, N CHEMUNG RD.
LOWMAN, N.Y. 14861
MONTHLY REPORT FOR JULY 2024

PERMITS ISSUED:

PERMITS DENIED:

PERMITS TO ZBA:

FEES RECEIVED:

COMPLAINTS:

VIOLATIONS ISSUED:4

TICKETS ISSUED:

911 ADDRESS : 1

CODE ENFORCEMENT OFFICER
MARTIN JERZAK

NOTE : Violation letters sent to Chemung County for 740 Breesport N Chemung Rd



SHERIFF OF CHEMUNG COUNTY

203 William Street
P.O. Box 588
Elmira, New York 14902-0588
Administrative Office: (607) 737-2987 Fax: (607) 737-2930



WILLIAM A. SCHROM
Sheriff

DOUGLAS W. HOUPER
Undersheriff

BALDWIN TOWN RESIDENTIAL STATISTICS

Date: July 2024	
Category	Number
Incident Reports	21
Uniform Traffic Tickets	0
Parking Tickets	0
Traffic Stops	3
Traffic Accidents handled	1
Code Enforcement Violations	0
Felony Arrests	0
Misdemeanor Arrests	1
DWI Arrests	0
Violation Arrests	0
Special Events	0

Submitted by: Simona Bermingham, CCSO Records Clerk

Civil Division
(607) 737-2949

County Jail
(607) 737-2934

Criminal Division
(607) 737-2933

Pistol Permits
(607) 737-2937

Police Services
(607) 735-8600

Records Division
(607) 737-2948

TOWN OF BALDWIN
622 BREEPORT NORTH CHEMUNG ROAD
LOWMAN, NY 14861
PH: (607) 215-4422
HW PH: (607) 215-4455
EMAIL: townbaldwin@yahoo.com
WEBSITE: www.TO Baldwin.com

RESOLVED, By the Town Board of the Town of Baldwin that *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

FURTHER RESOLVED, that in accordance with Article 57-A:


(a) only those records will be disposed of that are described in *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, after they have met the minimum retention periods described therein;

(b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal or historical value to merit retention beyond established legal minimum periods.

RESOLVED BY Councilman Collins, seconded by Councilman Wolcott, All Ayes, on August 14, 2024.

Carried:	Ayes:	Supervisor Purvis, Councilwoman Purvis, Councilman Collins, Councilman Wolcott and Councilman Smith
	Nayes:	None

I, Faith B. Marmor, Baldwin Town Clerk, do hereby certify that the following is a true and accurate copy of **Resolution No. 22-2024 (8R-2024)** as adopted by the Baldwin Town Board on the 14th day of August, 2024.



Faith B. Marmor, Baldwin Town Clerk

Dated: August 14, 2024