

**TOWN OF BALDWIN  
TOWN BOARD MEETING  
OCTOBER 8, 2025**

**THIS MONTHLY MEETING** of the Town of Baldwin was held at the Town of Baldwin Town Hall and called to order by Supervisor Purvis. Those present were Councilwoman Purvis, Councilman Wolcott, Councilman Collins and Councilman Smith.

Also in attendance were Barb Harding, Robin Rosekrans, Faith Marmor, Paul Tillotson and Joe Donovan.

**PUBLIC COMMENTS**

Robin Rosekrans asked as to the status of the yearly financial reports and specifically as to being caught up for other insurance options for the town. Barb Harding stated that she is working on year 2020.

Robin Rosekrans asked as to the status of purchasing a truck for the town. Supervisor Purvis stated this would be discussed further into the meeting.

**LEGISLATURE**

Mr. Donovan spoke regarding the City and County Shared Services and whether this would continue. There are talks regarding separating the City and the County. He is not sure what will happen, but will keep us posted.

**MINUTES**

A Motion was made to accept the 9/10/2025 Town Board Meeting Minutes with no changes by Councilwoman Purvis, seconded by Councilman Smith, All Ayes.

**TOWN SUPERVISOR**

The Supervisor report is attached to these Minutes.

The town will hold its annual Sexual Harassment Training on 10/15/25 at 6:00 p.m. at the Town Hall for all employees, elected and appointed officials, needing to complete this training before year end.

We received a Notice from NYSEG as to potential price increases for electric and natural gas and a Public Hearing regarding same. This information will be placed on the town's website.

**TOWN CLERK**

The Town Clerk report is attached to these Minutes.

## **HIGHWAY**

The Highway report is attached to these Minutes.

Due to the town's finances, the town will not be purchasing the 2016 Western Star 6-Wheeler for the Town Highway Department nor any other truck at this time.

The 1995 Volvo cannot be sold, it is too far gone, the floor is completely rotted and the frame is cracked the whole way through. Paul Tillotson asked the Board to allow for the 1995 Volvo to be sent to scrap. A Motion was made in the form of a **Resolution No. 27-2025 (10R-2025)** to allow Paul Tillotson to scrap the 1995 Volvo by Councilman Collins, seconded by Councilman Wolcott, All Ayes.

Daniel Bates has given his two week notice, his last day working for the town will be 10/17/25. The Highway Department for the town will be looking to hire an employee for this position. This information will be posted on the town's website and on Indeed.com.

## **PUBLIC WELFARE AND SAFETY COMMITTEE**

The Baldwin Volunteer Fire Department will be hosting an Open House for Kids on Saturday, 10/18/25 at 11:00 a.m. with a Chicken BBQ at Noon.

## **HELP YOUR NEIGHBOR COMMITTEE**

There is nothing to report at this time.

## **CODE ENFORCEMENT**

The Code Enforcement Officer report is attached to these Minutes.

## **ANIMAL CONTROL**

The Animal Control reports are attached to these Minutes.

## **ASSESSOR**

No report was given.

## **SHERIFF**

No report was given.

## **OLD BUSINESS**

There was no Old Business to be discussed.

## **NEW BUSINESS**

**2026 PRELIMINARY BUDGET** - Barb Harding presented the Preliminary Budget for 2026 to the Board. She stated that from January 2025 to September 2025, the town has a net income of -\$153,392.00. There is \$162,450.00 in Chips, still in the positive. She had a few suggestions: 1. Take one year with only absolutely that which needs to be done and purchased. 2. Use the Chips money to pay the tractor off (would save the town \$10,000.00 in interest, could be paid off with Chips after the first of the year). 3. Only fund the HRA at 70%. If the town were to do these things, it is possible that a truck could be purchased end of next year. The Preliminary Budget for 2026 provides for Chips only at \$120,000.00 and for potential pay off of the tractor, the funding of the HRA is at 100%. After discussing these suggestions and the Preliminary Budget for 2026, a Motion was made in the form of a **Resolution No. 28-2025 (10R2-2025)** to approve the 2026 Preliminary Budget with the change of funding the HRA at 70% by Councilman Collins, seconded by Councilman Smith, All Ayes.

**PAYMENT OF BILLS** - A Motion was made to pay the General Bills for September 2025 No. 130-142 in the amount of \$16,839.53 by Councilman Wolcott, seconded by Councilman Smith, All Ayes. A Motion was made to pay the Highway Bills for September 2025 No.135-150 in the amount of \$19,285.21 by Councilwoman Purvis, seconded by Councilman Collins, All Ayes.

## **PUBLIC COMMENTS - MEETING**

Robin Rosekrans requested confirmation that a truck for the Highway Department was not being purchased. This was confirmed.

## **EXECUTIVE SESSION**

A Motion was made to go into Executive Session by Councilman Collins, seconded by Councilman Smith, All Ayes.

A Motion was made to go out of Executive Session by Councilman Collins, seconded by Councilman Wolcott, All Ayes.

## **ADJOURNMENT**

A Motion was made to adjourn the meeting by Councilman Wolcott, seconded by Councilwoman Purvis, All Ayes.

**THE NEXT MONTHLY BOARD MEETING WILL BE HELD AT THE TOWN OF BALDWIN TOWN HALL ON NOVEMBER 5, 2025 IMMEDIATELY FOLLOWING THE PUBLIC HEARING FOR THE 2026 BUDGET BEGINNING AT 6:00 P.M.**

Respectfully Submitted,

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Faith B. Marmor, Town Clerk

**TOWN OF BALDWIN**  
**INCOME AND EXPENITURES**  
**SEPTEMBER 2025**

**INCOME:**

|              |                         |
|--------------|-------------------------|
| GENERAL FUND | \$ 42,093.88            |
| HIGHWAY FUND | \$ <u>          .03</u> |
| TOTAL        | <u>\$ 42,093.91</u>     |

**EXPENDITURES:**

|                  |                     |
|------------------|---------------------|
| GENERAL FUND     | \$ 10,681.90        |
| HIGHWAY FUND     | \$ 58,356.85        |
| TRUST AND AGENCY | \$ <u>1,140.63</u>  |
| TOTAL            | <u>\$ 70,179.38</u> |

# TOWN CLERK'S MONTHLY REPORT

TOWN OF BALDWIN, NEW YORK

SEPTEMBER, 2025

TO THE SUPERVISOR:

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Pursuant to Section 27, Subd 1 of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the month stated above, excepting only such fees and moneys the application and payment of which are otherwise provided for by Law:

A2544

7 DOG LICENSES

98.00

TOTAL A2544

98.00

A2555

1 BUILDING PERMITS

103.00

TOTAL A2555

103.00

\$ 201.00

## Highway October Meeting 2025

1. We have done ditching on Tut Hill, Lockwood Run, Reniff and Bradbrook roads with Backhoe
- 2 We had to install pipes on Lockwood Run for new drive ways
3. We installed new rams on 2006 and 2017 truck for dump box
4. We Graded Okan Rd. parts on Little Joe Green, Lockwood Run that was bad
5. Have been helping Town of Chemung Haul for one of there roads
- 6 Truck 1995 volvo not able to sell to be gone.
7. Personnel Executive Session

**Town of Baldwin**  
**Code Enforcement Monthly Report**  
**September 11, 2025 to October 8, 2025**

- 9/12 Issued Building Permit 2025-14 to Cynthia Wilkins at 12 Casterline Road to replace roof.
- 9/13 Donnie McIlwain at 1074 Breesport N Chemung RD reported that someone is building something in the woods behind 1044 Breesport N Chemung RD.
- 9/14 Spoke with John Garner owner of the land at 1044 Breesport N Chemung RD, that he isn't building anything and he gave permission to land lock property to access their property thru his.
- 9/14 Met with Zeb Wolcott at 2292 Wyncoop Creek Road to inspect slab.
- 9/16 Investigated behind 1044 Breesport N Chemung, found property in Town of Erin has couple RV on the property in the woods and nothing going on the town of Baldwin.
- 9/23 Met with Brian Davis on Lockwood Run to measurement of the driveway for new address.
- 9/23 Investigate Garbage in the Roadway on Harrington Road, determined that what's near the roadway is in the Town of Elmira.
- 9/24 Sent request of address to Chemung County for Brian Davis on Lockwood Run (84.00-1-8.6), received 2857 Lockwood Run Road from County.
- 9/30 Gathered measurement on Lockwood Run RD of the driveway near new address for Caitriona Page.
- 9/30 Sent request of address to Chemung County for Caitriona Page on Lockwood Run (84.00-1-8.2), received 2788 Lockwood Run Road from County.
- 10/7 Requested info on splitting property and requesting address for property at 287 Breesport N Chemung RD. Emailed with the info.
- 10/8 Completed Chesapeake Bay BMP Reporting Survey for STC Planning.

Working on making Folder/File each address in the Town, since is none for Code Office. So, if anyone comes in ask about property right now I couldn't really provide them with anything.

I have changed my hours on Tuesday 4 to 6 pm, due to work days at my state job.

Joseph Morey  
Code Enforcement Officer  
#0908-7354



## Agriculture and Markets

September 24, 2025

Russell Purvis  
Town Supervisor - Town of Baldwin  
622 Breesport N Chemung Rd  
Lowman, NY 14861

Enclosed is the **Municipal Shelter Inspection Report** completed on **09/23/2025**. This inspection relates to Agriculture and Markets Laws and Regulations which may be viewed on the website below.

As the report indicates, dog shelter services were rated "Unsatisfactory" for reasons noted on the report.

Please discuss this notice with municipal officials and take appropriate action so that municipal shelter services are in compliance.

Another inspection will occur in approximately **(30) days** after the date of inspection. It is anticipated that all deficiencies will be corrected by this time.

If you have any questions regarding this inspection, please feel free to contact Hannah Hoelscher, Animal Health Inspector at .

Dr. David M. Chico  
Veterinarian 3  
(518) 457-3502

**MUNICIPAL SHELTER INSPECTION REPORT - DL-90**Rating: **Unsatisfactory30**Purpose: **Inspection**DATE/TOA: **9/23/25 11:45 am****ELMIRA ANIMAL CONTROL AND SHELTER  
C/O DEPT OF PUBLIC WORKS BLDG  
840 LINDEN PLACE  
ELMIRA NY 14901**Inspector: **Hannah Hoelscher**Inspector #: **075**

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These are the findings of an inspection of your facility on the date(s) indicated above:

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- |                                                                                                                                                                                                  |     |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|
| <b>1. Shelter is structurally sound</b>                                                                                                                                                          | Yes |
| <b>2. Housing area and equipment is sanitized regularly</b><br><i>Strong odor of urine in kennel area. Exposed rust/concrete in kennel area making it unable to disinfect/sanitize properly.</i> | No  |
| <b>3. Repairs are done when necessary</b><br><i>Exposed rust/concrete, cracks in concrete floors, kennels rusted/damaged making these surfaces unable to be properly disinfected.</i>            | No  |
| <b>4. Dogs are handled safely</b>                                                                                                                                                                | Yes |
| <b>5. Adequate space is available for all dogs</b>                                                                                                                                               | Yes |
| <b>6. Light is sufficient for observation</b>                                                                                                                                                    | Yes |
| <b>7. Ventilation is adequate</b>                                                                                                                                                                | Yes |
| <b>8. Drainage is adequate</b>                                                                                                                                                                   | Yes |
| <b>9. Temperature extremes are avoided</b>                                                                                                                                                       | Yes |
| <b>10. Clean food and water is available and in ample amount</b><br><i>Opened bags of food and dog bones/treats not stored in sealed containers to prevent spoilage or contamination.</i>        | No  |
| <b>11. Veterinary care is provided when necessary</b>                                                                                                                                            | Yes |
| <b>12. Dogs are euthanized humanely, by authorized personnel</b>                                                                                                                                 | Yes |
| <b>13. Complete intake and disposition records are maintained for all seized dogs</b>                                                                                                            | Yes |
| <b>14. Dogs transferred for purposes of adoption in compliance with Article 7</b>                                                                                                                | Yes |
| <b>15. Redemption period is observed before adoption, euthanasia or transfer</b>                                                                                                                 | Yes |
| <b>16. Owners of identified dogs are properly notified</b>                                                                                                                                       | Yes |
| <b>17. Redeemed dogs are licensed before release</b>                                                                                                                                             | Yes |
| <b>18. Proper impoundment fees paid before dogs are released</b>                                                                                                                                 | Yes |
| <b>19. Written contract or lease with municipality</b>                                                                                                                                           | Yes |

## Town - City - Village Information for Inspection:

**TCV CODE    TCV NAME**

|      |                    |
|------|--------------------|
| 0706 | Town of Elmira     |
| 0707 | Town of Erin       |
| 0701 | Town of Ashland    |
| 0704 | Town of Catlin     |
| 0705 | Town of Chemung    |
| 0708 | Town of Horseheads |
| 0712 | City of Elmira     |
| 0702 | Town of Baldwin    |
| 0709 | Town of Southport  |

## Additional Information for Inspection:

**Number of Dogs Seized:**

Number of dogs seized since previous inspection: DCO keeps records.

**Associated Municipal Shelter(s):**

Name of Shelter(s): Elmira Animal Shelter

**Holding Facility:**

Dogs held before transport to shelter? (Yes/No): No

Location(s): N/A

REMARKS:

REPRESENTATIVE PRESENT FOR INSPECTION: **Aime Detota**  
TITLE: **DCO/Director**

REVIEWED BY: **Emily Cacchione**  
REVIEWED DATE: **09/23/2025**



## Agriculture and Markets

September 24, 2025

Russell Purvis  
Town Supervisor - Town of Baldwin  
622 Breesport N Chemung Rd  
Lowman, NY 14861

Enclosed is the **Dog Control Officer Inspection Report** completed on **09/23/2025**. This inspection relates to Agriculture and Markets Laws and Regulations which may be viewed on the website below.

As the report indicates, DCO services were rated "Satisfactory". Please make note of any comments listed on the report.

Dog control officer services are subject to inspection by this agency on a regular basis.

Please notify this office within 30 days of any changes in DCO services.

If you have any questions regarding this inspection, please call me.

Hannah Hoelscher  
Animal Health Inspector

**DOG CONTROL OFFICER INSPECTION REPORT - DL-89**Rating: **Satisfactory365**Purpose: **Inspection**DATE/TOA: **9/23/25 11:45 am****ELMIRA ANIMAL CONTROL AND SHELTER  
C/O DEPT OF PUBLIC WORKS BLDG  
840 LINDEN PLACE  
ELMIRA NY 14901**Inspector: **Hannah Hoelscher**Inspector #: **075**

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These are the findings of an inspection of your facility on the date(s) indicated above:

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- |                                                                                |     |
|--------------------------------------------------------------------------------|-----|
| 1. Equipment is available for proper capture and holding                       | Yes |
| 2. Dogs are held and transported safely                                        | Yes |
| 3. Equipment maintained in clean and sanitary condition                        | Yes |
| 4. Veterinary care is provided when necessary                                  | Yes |
| 5. Dogs are euthanized humanely                                                | Yes |
| 6. Complete seizure and disposition records are maintained for all seized dogs | Yes |
| 7. Dogs transferred for purposes of adoption in compliance with Article 7      | Yes |
| 8. Redemption period is observed before adoption, euthanasia or transfer       | Yes |
| 9. Owners of identified dogs are properly notified                             | Yes |
| 10. Redeemed dogs are licensed before release                                  | Yes |
| 11. Proper impoundment fees paid before dogs are released                      | Yes |

## Town - City - Village Information for Inspection:

| TCV CODE | TCV NAME           |
|----------|--------------------|
| 0706     | Town of Elmira     |
| 0707     | Town of Erin       |
| 0701     | Town of Ashland    |
| 0704     | Town of Catlin     |
| 0705     | Town of Chemung    |
| 0708     | Town of Horseheads |
| 0711     | Town of Veteran    |
| 0712     | City of Elmira     |
| 0702     | Town of Baldwin    |
| 0709     | Town of Southport  |

## REMARKS:

**Run #2 is not to be used until necessary repairs have been made.**

REPRESENTATIVE PRESENT FOR INSPECTION: **Aime Detota**  
TITLE: **DCO/Director**

REVIEWED BY: **Emily Cacchione**  
REVIEWED DATE: **09/23/2025**